Car & fuel benefit reporting

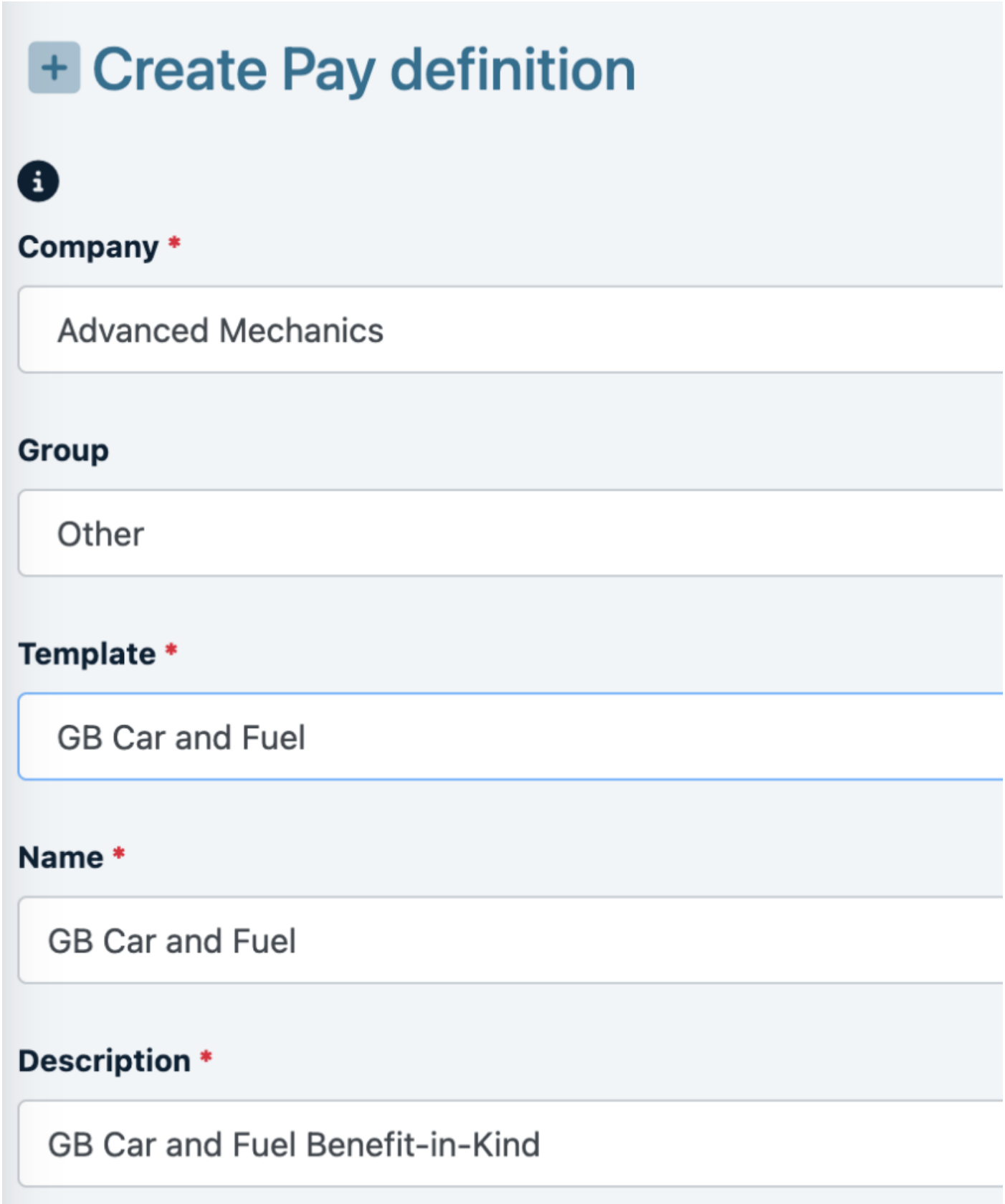
Benefits in Kind · https://paiyroll.com/kb/car-fuel-benefit-reporting/

Follow this guide to report a car or fuel benefit which replaces the P46. You must also add a separate pay item to calculate the taxable BIK.

Pay Definition

Setup > Pay Definitions> Add...

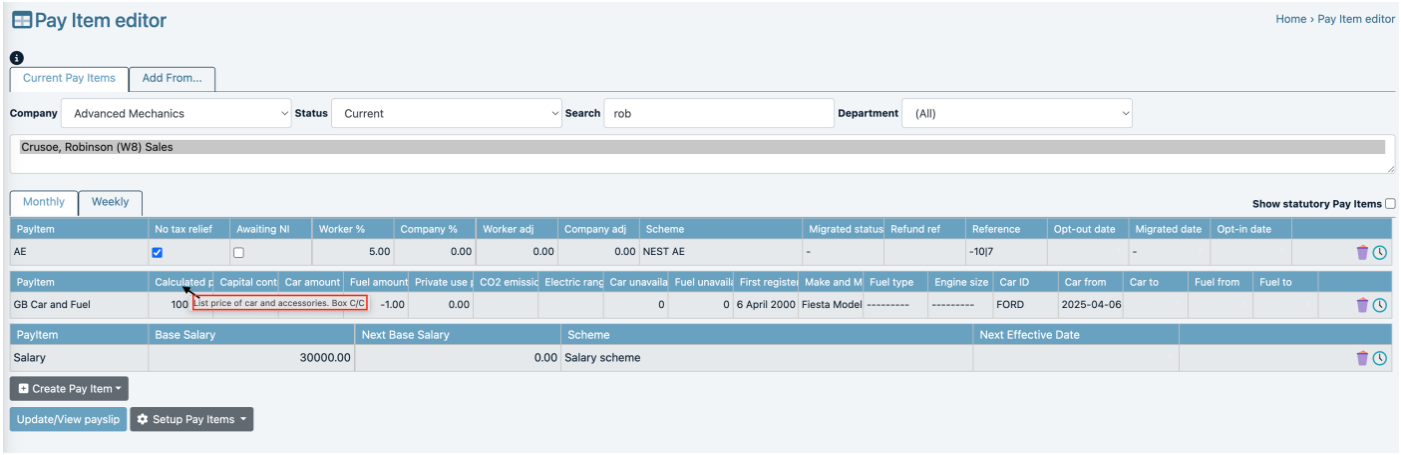
Select the **Company** and **GB Car and Fuel** Template


Create Pay definition
Company *
Advanced Mechanics
Group
Other
Template *
GB Car and Fuel
Name *
GB Car and Fuel
Description *
GB Car and Fuel Benefit-in-Kind

Click **Add**

Pay Item

- Pay Item Editor
- **+ Create Pay Item** and select the **GB Car and Fuel** Pay Item for the employee.
- You will need to add the **Car from** date and also the **Car ID** (registration number)
- Select the car **Make and Model** : double-click in the input box and select from the long drop-down list
- Move your cursor over each input and check the tooltips (as shown below) for help on each field. Then enter each field (there are many!)



Click **Update/View Payslip**.

If everything has been entered correctly, the normal payslip will show.

Verify Benefit

Verify the taxable benefit in kind value is correct on the payslip

If there are any errors, you will need to correct the relevant field(s). Repeat until all errors have been cleared