Checking FPS Figures

HMRC · https://paiyroll.com/kb/checking-fps-figures/

Follow this guide to check or confirm figures submitted in an FPS.

Steps

1. Documents > click on **GB RTI FPS**
2. Your browser will then display the XML submitted to HMRC.
3. The easiest way to find an employee is to press Ctrl+F, then enter part of their name in the search box.
4. In the example below, we have searched **for Robinson Crusoe.**
5. The key figures are shown in bold. For example, the total tax to date is **1024.00**

```
<Employee>
    <EmployeeDetails>
        <NINO>RN000026B</NINO>
        <Name>
            <Fore>Robinson</Fore>
            <Sur>Crusoe</Sur>
        </Name>
        <Address>
            <Line>133</Line>
            <Line>Mayfair</Line>
            <UKPostcode>NW1 6XY</UKPostcode>
        </Address>
        <BirthDate>1980-08-01</BirthDate>
        <Gender>M</Gender>
    </EmployeeDetails>
    <Employment>
        <PayId>13/2019-06-01</PayId>
        <IrrEmp>yes</IrrEmp>
        <FiguresToDate>
            <TaxablePay>7713.00</TaxablePay>
            <TotalTax>1024.00</TotalTax>
            <PostgradLoansTD>147.00</PostgradLoansTD>
            <EmpeePenContribnsNotPaidYTD>307.65</EmpeePenContribnsNotPaidYTD>
```

```
        </FiguresToDate>
        <Payment>
            <PayFreq>M1</PayFreq>
            <PmtDate>2025-06-28</PmtDate>
            <MonthNo>3</MonthNo>
            <PeriodsCovered>1</PeriodsCovered>
            <HoursWorked>E</HoursWorked>
            <TaxCode>1036N</TaxCode>
            <TaxablePay>2713.00</TaxablePay>
            <NonTaxOrNICPmt>0.00</NonTaxOrNICPmt>
            <DednsFromNetPay>109.65</DednsFromNetPay>
            <PayAfterStatDedns>2153.00</PayAfterStatDedns>
            <BenefitsTaxedViaPayroll>0.00</BenefitsTaxedViaPayroll>
            <Class1ANICsYTD>0.00</Class1ANICsYTD>
            <EmpeePenContribnsNotPaid>109.65</EmpeePenContribnsNotPaid>
            <PostgradLoanRecovered>57.00</PostgradLoanRecovered>
            <TaxDeductedOrRefunded>369.80</TaxDeductedOrRefunded>
        </Payment>
        <NIlettersAndValues>
            <NIletter>A</NIletter>
            <GrossEarningsForNICsInPd>2713.00</GrossEarningsForNICsInPd>
            <GrossEarningsForNICsYTD>7713.00</GrossEarningsForNICsYTD>
            <AtLELYTD>1626.00</AtLELYTD>
            <LELtoPTYTD>1518.00</LELtoPTYTD>
            <PTtoUELYTD>4569.00</PTtoUELYTD>
            <TotalEmpNICInPd>344.40</TotalEmpNICInPd>
            <TotalEmpNICYTD>969.30</TotalEmpNICYTD>
            <EmpeeContribnsInPd>133.20</EmpeeContribnsInPd>
            <EmpeeContribnsYTD>365.52</EmpeeContribnsYTD>
        </NIlettersAndValues>
    </Employment>
</Employee>a
```