Copy company within the same client

Setup paiyroll® · https://paiyroll.com/kb/copy-company-within-the-same-client/

Follow this process if you need to copy an existing company

1. Top menu **Setup > All Tools > Company create or copy** Create a new company by copying an existing one **> Run**
2. Select the **company** to copy - you can also copy the standard Donor companies
3. Generally, you will not need to copy **employees**, but several options are provided
4. You can also generate **fake employees,** which may be quicker than entering employees from scratch
5. Generally, the **frequency** setting is not used - it is only used for
    - Fake employees pay items
    - Test employee pay items
    - Setup Data-feeds schedules, including Employee uploaders