Files required for Import

Import · https://paiyroll.com/kb/files-required-for-import/

Follow this guide to collect the files needed to import.

Data	Format	Optional	Notes
FPS Full payment submission	XML	Required	Per PAYE reference
EPS Employer Payment Summary	XML	Optional	EPS Employer Payment Summary
Employee	CSV/XLSX	Required	Per PAYE reference
Salaries	XLSX	Required	Annual salaries by works_id
Pensions	XLSX	Required	Pension contribution rates, Auto Enrolment status and AVCs by works_id
Bank	Any	Optional	The file uploaded to the bank or payment provider
Pay Elements	XLSX or CSV	Optional	List of all the Pay Definitions required
Payslips	PDF	Optional	A useful aid