Holiday FAQ

Holiday pay · https://paiyroll.com/kb/holiday-faq/

I booked 11 days for this worker but they got paid only for 7 days?

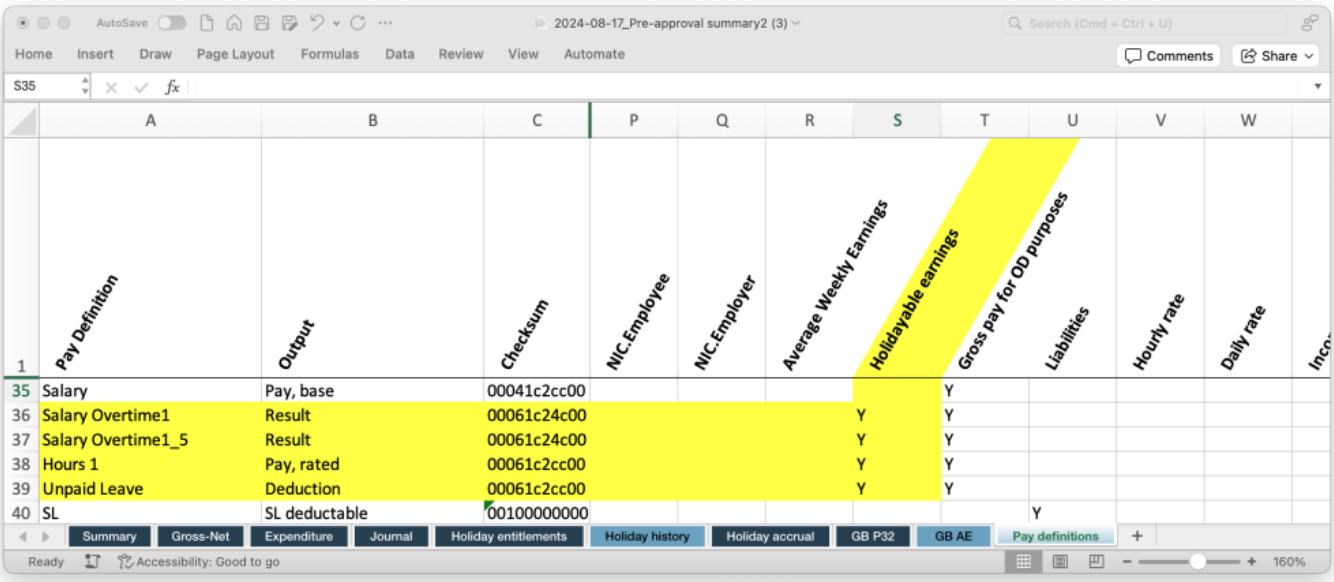
This issue is generally related to the pay period (worked period). If a holiday booking spans more than one pay period, only part of that booking will be paid in the first period, and the rest in the next pay period. Holidays follow worked days- either the employee works or takes a holiday.

Example: holiday booking 15 to 25 April - here are the paid days for each pay period:

- Mon 25-Mar to Sun 21-Apr will pay **11** days
- Mon 22-Apr to Sun 26-May will pay **4** days

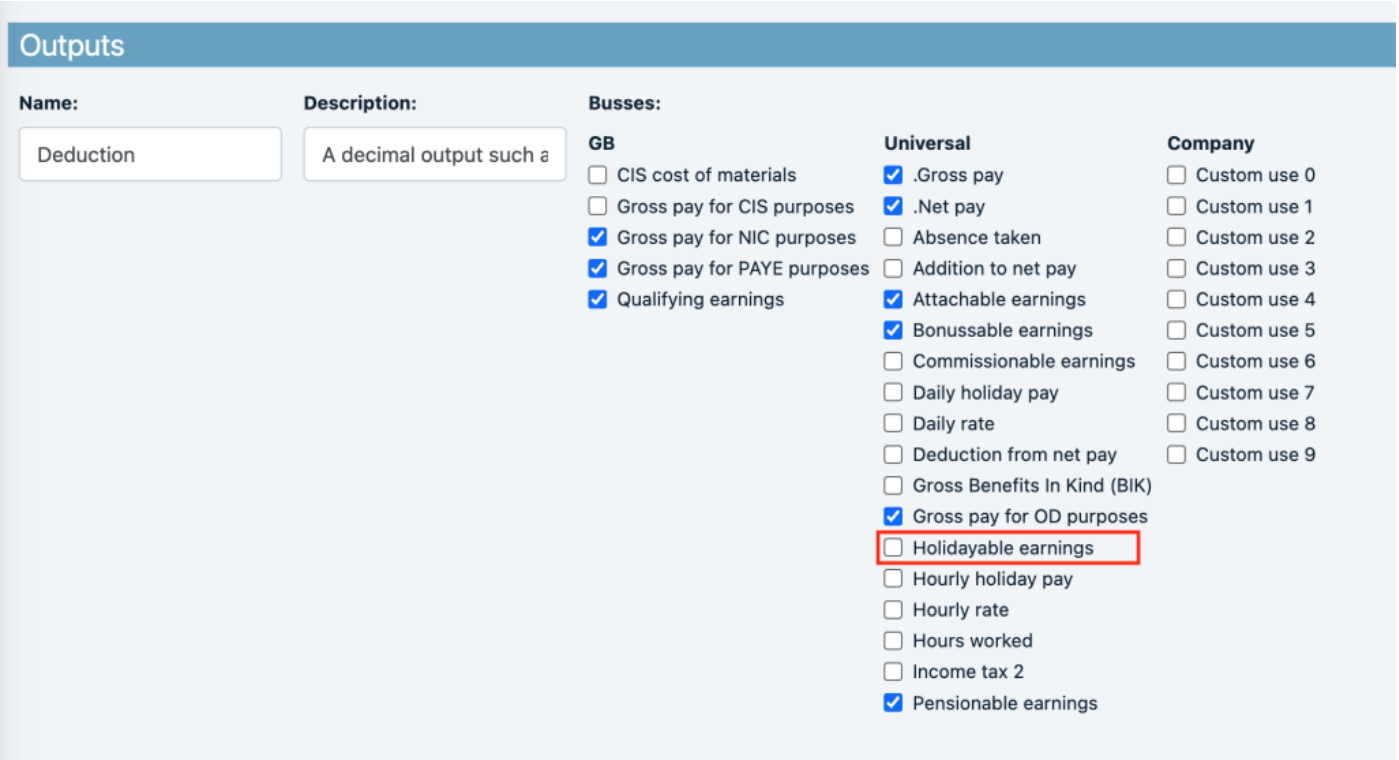
Which pay definitions contribute to holiday pay?

View **My documents** > **Pre-approval summary2** and view the **Pay definitions** sheet. The column **Holidayable earnings** will show all Pay Definitions that contribute to holiday pay:



How do I change Pay Definitions that contribute to holiday pay?

Company set up > **Pay definitions** then **Update** the relevant pay definition. Tick or untick the **Holidayable earnings** check box and click **Update**:



Error: Pay Item "Holiday" -1.12 is less than the minimum 0

A **red error** message during a pay run where the value is less than the minimum zero is likely due to a negative holiday pay history on an employee. Verify this by reviewing the employee state in Employee Setup > Update > Scroll to the bottom of the page and click View State. See the Holiday State **History** row. Each entry has 4 parts - date, frequency, pay amount and hours/days. Below the -355.25 is the cause of the error:

```
"Holiday": {
            "Taken": 0.0,
            "History": "[[\"2024-07-31\", \"m1\", -355.25, 0.0]]",
            "Paid, YTD": 0.0,
            "Workflows": "[325120, 325121, 325122, 325123]",
            "Booked, YTD": 30.0,
            "Paid off on": null,
            "Carried over": 0.0,
```

```
            "Entitlement, YTD": 157.131,
            "Bought or sold, YTD": 0
        },
```

Why is holiday pay zero?

There are multiple reasons for this:

1. There is no holiday history before the date of the holiday booking