Import your payroll

Start here · https://paiyroll.com/kb/import-your-payroll/

Which way to import

How you start depends on your company:

- An existing company, which you pay in another payroll system: import it.
- A new company, with a new PAYE scheme: create it.

An existing company, from another payroll system

Your payroll system is in the list

Import an FPS XML and the employee spreadsheet from your payroll system: see FPS Import Guide . This is the recommended way, because payroll then continues from each employee's year-to-date values. An FPS XML is the file that your payroll system sent to HMRC for your last pay run. Most payroll systems let you download it.

To start your first import, click **Setup > Import**, then **Run** for **Quickstart**. Quickstart is the simpler importer, for the first time. For later imports, use **HMRC FPS**, the full importer, which has more options.

paiyroll® can read the employee spreadsheet from these payroll systems:

- 12Pay
- Accentra Primo Payroll
- Brain Payroll
- BrightPay
- Buddy
- Capium
- cintra iQ
- IRIS Earnie

- IRIS HR
- IRIS Star
- KeyPay
- Moneysoft Payroll Manager
- Nomi Payroll
- Octopaye
- Opera 3
- Oxford Software Tempaid
- Paycircle
- QTAC
- QuickBooks Payroll
- Sage 50 Payroll
- Staffology
- Xero

From Sage 50, you can also import its employee CSV and year-to-date CSV: see Sage 50 FPS vs CSV Importers.

Your payroll system is not in the list

If your payroll system can export an FPS XML and an employee spreadsheet, contact Support. We can then learn the format of your spreadsheet.

You cannot get an FPS and an employee spreadsheet

Import from only one source: an FPS, an employee spreadsheet, or a connected HR or time and attendance (T&A) system. See Alternative ways to import.

A new company, with a new PAYE scheme

There is no previous payroll to import. Create the company with **Company create or copy**, which copies an existing company: see Copy company within the same client.

Next steps

- Files required for Import

- Set up a company after an import
- Import FAQ and Errors