Setting Up Staffsavvy

Integrations · https://paiyroll.com/kb/setting-up-staffsavvy/

Follow this guide to integrate paiyroll® with StaffSavvy via API, CSV, or a combination. Please ensure you follow the guide to setting up payroll first, and please see assistance from Staffsavvy and/or paiyroll® support if you encounter any issues.

Guide to Setting up Paiyroll

Please see the Guide to Setting up Paiyroll

API

Changing the Paiyroll Workers Report

paiyroll® uses the following columns:

paiyroll®	**Column heading**
Start date	start_date
End date [Leaving date]	end_date

1. Be sure to set the API access URLS to the three used by paiyroll® in StaffSavvy.
2. In paiyroll® **Data feeds**, click on the data-feed report settings name and set the report to **Dry-run.** This will let you test the new report without potentially corrupting any data.
3. Then update the **Paiyroll Workers Report** setting with the URL from StaffSavvy and click **Update**.
4. Run and test the data-feed; if all is good, then clear dry-run.

CSV

Please see the full guide here.

Reports

In the first instance, you should contact Staffsavvy support to request that the following reports are added to your system:

1. Paiyroll Worker Export
2. Paiyroll Shift Export

Access

A System Manager must then edit the Custom Reports and grant access level permission to view them.

To enable the Shift export, go to Systems > Configurations > Global settings and select the **Payroll** tab.

Location

The reports will be found in:

- **Reports** > **Manage Custom Reports** > [Filter using 'paiyroll'] **View** > **Run Report** > [scroll to bottom] **Download All Data**
- **Pay > View Wage Sheets** > **Download** [the relevant dated period] > **Paiyroll Shift Export**

The files will generally be downloaded to your **Downloads** folder